

SECRET

(When Filled In)

IN- AND OUT- CASUAL STATUS RECORD

1. Name (Last, First, Middle)	Office to Which Currently Assigned By Last Action		
2. Check	IDENTIFY AS IN-CASUAL	Date of Arrival CPB	Date of Arrival U.S.
CPB will complete items 1, 2, and 6 on any employee reporting for debriefing upon return from foreign field station on PCS. Forward original and two copies to TRB.			
3. Check	REMOVE FROM IN-CASUAL STATUS	Date Action Effected	
TRB will complete items 1, 3, and 6 whenever the following are effected: A. Personnel action assigning an in-casual to a departmental position. B. Personnel action assigning an in-casual to another foreign field position. C. Personnel action assigning an in-casual <input type="text"/> D. Separation action involving an in-casual			
4. Check	PLACE IN OUT-CASUAL STATUS	Date Action Effected	
TRB will complete items 1, 4, and 6 whenever the following are effected: A. Personnel action assigning an in-casual to another foreign field position. B. Personnel action appointing or reassigning an employee to a foreign field position.			
5. Check	REMOVE FROM OUT-CASUAL STATUS	Date Action Effected	Date of Departure from U. S.
TRB and/or CPB will complete items 1, 5, and 6 whenever the following are effected: A. When CPB has established a definite date of departure from the continental United States. B. Personnel action assigning an out-casual <input type="text"/> C. Personnel action assigning an out-casual to a departmental position D. Separation action involving an out-casual. E. <input type="text"/> action involving an out-casual.			
Remarks (Additional Comment)			
6. Date	Signature	Check One <input type="checkbox"/> CPB <input type="checkbox"/> TRB	
Distribution <input type="checkbox"/> (1) Folder Copy <input type="checkbox"/> (2) MRD <input type="checkbox"/> (3) Fiscal or Finance Division (as appropriate)			

FORM 37-200 (TEST)

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